



Subject:	Scheme of Delegation
Date:	21st October 2022
Reporting Officer:	Nora Largey, Interim City Solicitor/ Director of Legal and Civic Services
Contact Officer:	Trevor Wallace, Head of Finance Sarah Williams, Governance and Compliance Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report/Summary of Main Issues
1.1	The Scheme of Delegation is currently being reviewed in light of the agreed organisational changes to the officer leadership level across the organisation.
1.2	As the Committee is aware, the Deputy Chief Executive/Director of Finance and Resources will retire on 31st October 2022 and some changes need to be made to the attached Scheme of Delegation in the interim period.
2.0	Recommendations
2.1	The Committee is requested to approve the following temporary changes to the Scheme of Delegation:

	<ul style="list-style-type: none"> i. add the Director of Finance to Appendix A, List of “Chief Officers”; ii. Section 3.5 Specifically delegated functions to Strategic Director of Finance to be assigned to the Director of Finance; and iii. agree where reference is made to the Strategic Director of Finance and Resources that this now refers to the Director of Finance
3.0	Main Report
3.1	Members will be aware that the Deputy Chief Executive/Strategic Director of Finance and Resources is retiring on 31st October 2022.
3.2	There are a number of references within the Council’s Scheme of Delegation to the Strategic Director of Finance and Resources, as well as functions that have been specifically delegated to that role.
3.3	A review of the Scheme of Delegation is being undertaken following the changes ratified by Council on 3rd October 2022, however, in order to ensure the smooth operation of Council business in the intervening period it is important that temporary changes are made.
3.4	It is to be noted that the following changes only refer to the functions delegated to the Strategic Director of Finance and Resources and not to the role of Deputy Chief Executive.
3.5	<p>The Committee is asked to agree to the following temporary changes:</p> <ul style="list-style-type: none"> • the Director of Finance is Added to Appendix A as a “Chief Officer”; • the specifically delegated functions to Strategic Director of Finance and Resources in Section 3.5 are now delegated to the Director of Finance; and • where reference is made to the Strategic Director of Finance and Resources, that this now reads as Director of Finance.
3.6	<p>Financial and Resource Implications</p> <p>None</p>
3.7	<p>Equality or Good Relations Implications / Rural Needs Assessment</p> <p>None.</p>
4.0	Document Attached
	Scheme of Delegation.